



KING'S LEADERSHIP
ACADEMY BOLTON



GEORGRAPHY PRACTITIONER JOB DESCRIPTION

- POST:** Geography Practitioner with responsibility for teaching and the progress of all students
- DISCLOSURE LEVEL:** Enhanced
- RESPONSIBLE TO:** Lead Subject Practitioner
- GRADE:** Main pay scale dependant on experience
- LOCATION:** King's Leadership Academy Bolton, Lever Edge Lane, Bolton, BL3 3LA
- WORKING PATTERN:** Full-time

OVERVIEW:

The King's Leadership Academy Educational Trust - Great Schools for All Children (GSAC) is seeking to appoint an ambitious and enthusiastic teacher to join a forward thinking and expanding Academy. We are looking for someone who is an excellent classroom practitioner, who can work well within a team, who values each pupil as an individual and who will play a significant part in the development and growth of the Academy.

All classes are set based on academic groups and data is extensively used to track, monitor and inform intervention for our students. The Academy fully embraces modern pedagogy and this is reflected in our approach to ICT which is fully integrated into classroom teaching. All students have their own iPads which are used extensively to support independent learning.

It is expected that the appointed teacher will be hard working, resilient and demonstrate the following qualities:

1. An excellent knowledge and love of their subject
2. The ability to convey that knowledge with enthusiasm
3. The ability to make the lessons interesting and relevant to their students
4. The ability to manage the classroom in a calm, just and fair manner
5. The ability to generate self belief in our students and raise aspirations
6. The refusal to accept excuses for low performance
7. A deep-rooted respect for our students and the learning challenges that they face

JOB ROLE

Purpose

- To share and uphold the beliefs of King's Leadership Academy by espousing the ASPIRE values through your teaching role
- To implement and deliver an appropriately broad and differentiated programme of study for students following designated lines of inquiry
- To monitor and support the overall progress and development of students as a teacher and academic tutor
- To facilitate and encourage a learning experience which provides students with the opportunity to succeed and reach their potential
- To use the King's assessment process to collect and report accurate progress data to students, parents and governors
- To implement proactive intervention to enable every student to succeed
- To deliver lessons which are consistently good and mostly outstanding.

Planning

To assist as required in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in your subject areas.

- To contribute to the Faculty improvement plan including its implementation
- To plan lessons that allow all students to make outstanding progress using a wide range of pedagogical strategies
- To contribute to whole Academy planning activities and self-review of performance indicators.

Curriculum

To assist the Lead Practitioner to ensure that the curriculum area provides a range of teaching which complements the Academy's vision.

To assist in the process of curriculum development and change to ensure the continued relevance in meeting the needs of students and awarding bodies.

Professional development

- To take part in the Academy's professional development programme by participating in arrangements for coaching and further training
- To continue personal development in the relevant areas including subject knowledge and pedagogy
- To engage actively in the Performance Management Review process
- To ensure the effective/efficient deployment of classroom support
- To work as a member of a designated team and to contribute positively to effective working relations within the school

- To complete an annual project linked to the Academy's performance management programme
- Be prepared to follow the King's emergent leadership programme which is designed to accelerate talented graduates towards senior leader's positions

Quality assurance

- To help to implement the Academy's quality control systems and self-review procedures
- To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance indicators
- To participate in a structured system of lesson observations and supportive workshops focussed on accelerating teaching practice
- To review teaching methods and programmes of work
- To take part (as required) in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school
- To attend team meetings etc in accordance with the Academy calendar.

Management of Information:

- To maintain appropriate records and to provide relevant accurate and up-to-date information for assessment, registers, tracking etc.
- To complete the relevant documentation to assist in the tracking of students
- To track student progress and use information to inform teaching and learning.

Communications

- To communicate effectively with the parents/carers of students as appropriate
- Communicate and co-operate with persons or bodies outside the Academy (where appropriate)
- To follow agreed policies for communications in the Academy.

Marketing and Liaison

- To take part in marketing and liaison activities such as Open Evenings, Ceremonies, Parents Evenings etc.
- To contribute to the development of effective subject links with external agencies and develop opportunities for students to engage in leadership activities etc.

Management of Resources

- To contribute to the process of the ordering and allocation of equipment and materials
- To assist the Lead Practitioner in identifying resources needed and to contribute to the efficient/effective use of physical resources

- To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the Academy, department and the students.

Academic Tutor

- To be an Academic Tutor assigned to a group of students
- To promote the progress and well-being of individual students and of the Tutor Group as a whole
- To liaise with the Academic Coaches and SEN staff to ensure the implementation of the Academy's WAVE programme
- To register students, accompany them in assemblies, encourage their full attendance at all lessons and their participation in other aspects of Academy life
- To evaluate and monitor the progress of students and keep up-to-date student records as may be required
- To contribute to the preparation of Action Plans, IEPs and other reports
- To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved
- To communicate as appropriate, with the parents/carers of students and with persons or bodies outside the Academy concerned with the welfare of individual students, after consultation with the appropriate staff
- To contribute to the ASPIRE programme, citizenship and leadership according to Academy policy
- To apply the Behaviour for Learning policy and systems so that effective learning can take place.

Teaching

- To teach students according to their educational needs, including the setting and marking of work to be carried out by the student in the Academy and elsewhere.
- To assess record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure that ICT, Literacy, Numeracy and the Academy values are reflected in the teaching/learning experience of students
- To undertake a designated programme of teaching.
- To ensure a high-quality learning experience for students which meets internal and external quality standards.
- To prepare and update subject materials.
- To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.
- To maintain discipline in accordance with the Academy Behaviour Policy, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To undertake assessment of students as requested by departmental and Academy policies.
- To mark, grade and give written/verbal and diagnostic feedback which follows the Academy marking policy.

- To set appropriate targets for students in line with Academy policy and procedure as required.
- To implement the Academy policies regarding homework.
- To play a full part in the life of the Academy, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- To promote actively the Academy's Policies & Procedures
- To continue personal development as agreed.
- To comply with the Academy's Health and Safety policy and undertake risk assessments as appropriate.
- To undertake any other duty as specified not mentioned in the above.
- To comply with the Academy's procedures concerning safeguarding and to ensure that training is accessed.
- Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.