



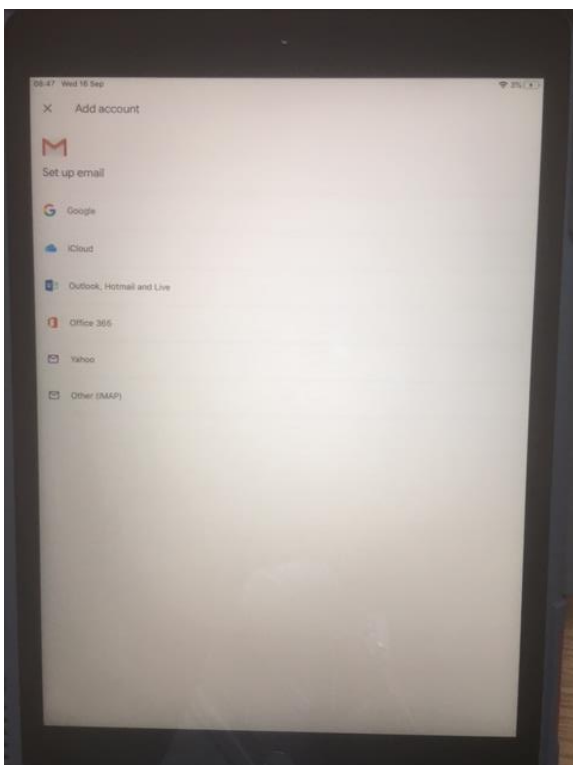
KING'S LEADERSHIP
ACADEMY BOLTON

How to access emails form iPad



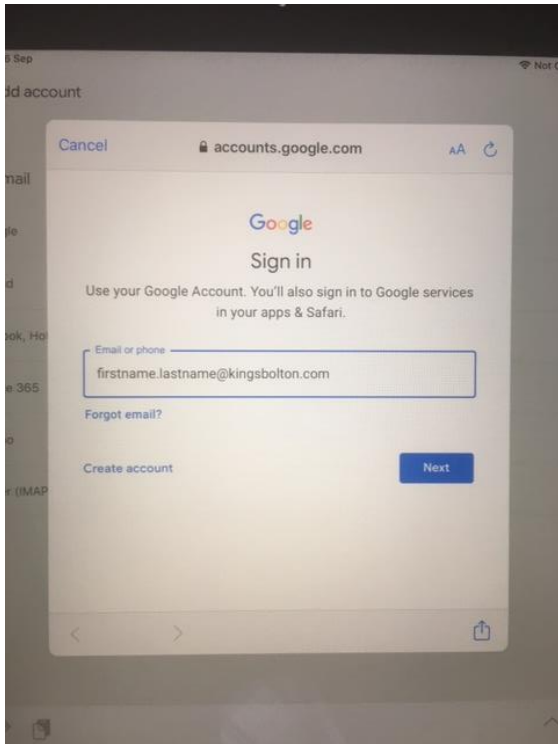
STEP 1

Click on the Gmail app on your iPad



STEP 2

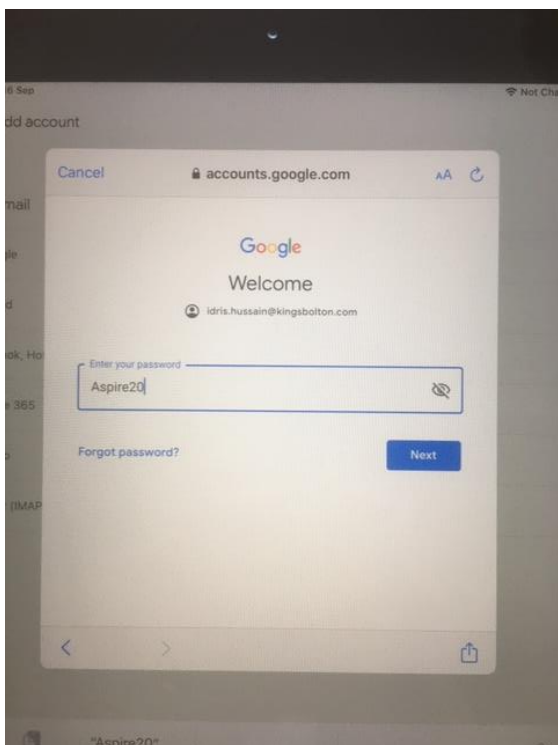
Click on Google



STEP 3

**Enter your email address
(firstname.surname@kingsbolton.com. E.g.**

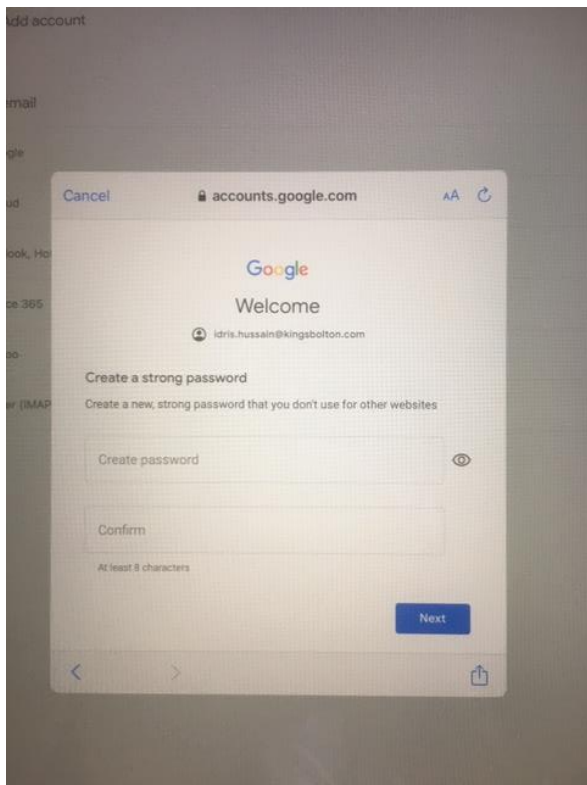
Adam.hashim@kingsbolton.com



STEP 4

Enter the password

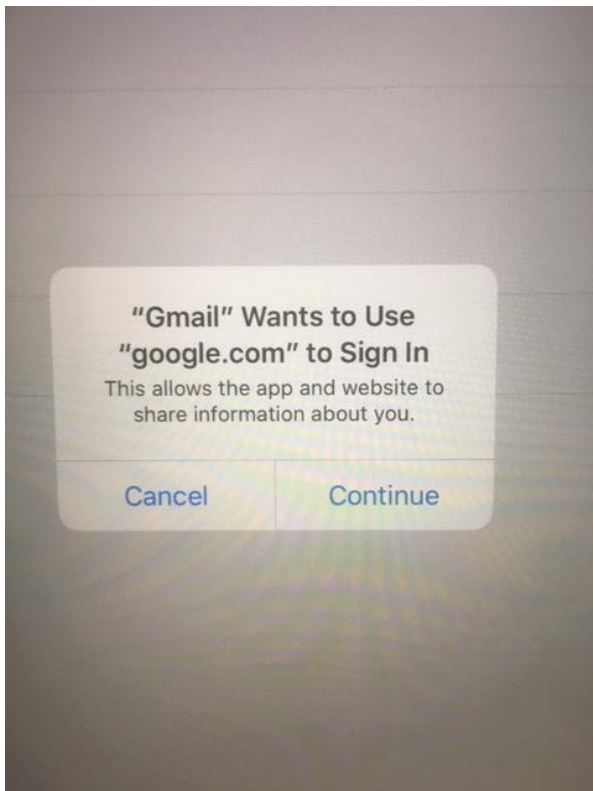
Aspire20



STEP 5

Set your personal Password.

Write it down somewhere safe and do not share with anyone.



STEP 6

Click Continue

You should be able to see your emails. If you are having trouble logging in, please email i.umarji@kingsbolton.com